



# CAREER OPPORTUNITIES



The Sheikh Mohammad Bin Zayed Al-Nahyan (SMBZAN) Institute of Cardiology, Quetta invites applications for the following positions purely on contract basis the details are mentioned below:

Ser	Designation	BPS	N/Post	Qualification and Experience
1.	Cardiac Perfusionist	BPS-17	1	a) BS (Cardiac perfusion) from a reputable Institute and 03 - 05 years relevant experience. OR b) B.Sc in relevant subjects with 04 years training in cardiac perfusion and 03 - 05 years relevant work experience in a reputable Institute.
2.	Manager Nursing	BPS-17	1	a) MSN from Nursing College of good repute with PNC registration, and 02 - 03 years relevant administrative work experience. OR b) BSN from Nursing College of good repute with PNC registration, and 03 to 05 years relevant administrative work experience.
3.	Senior / Specialized Nurse	BPS-17	15	a) MSN or BSN and specialization in cardiology, anesthesia, ICU, OR/OT from a Nursing College recognized by PNC. b) Registration from Pakistan Nursing Council. c) 02 to 03 years relevant experience.
4.	Cardiorespiratory / Cardiac rehab Physiotherapist	BPS-17	1	a) Doctors / Bachelor in physical therapy from a recognized Institute / university. b) 01 to 02 years relevant experience at a recognized Institute / healthcare setup.
5.	Asstt Manager Nursing	BPS-16	3	a) BSN from recognized College of Nursing with PNC registration, and 02 - 03 years relevant administrative work experience. OR b) Diploma in Nursing (4 <sup>th</sup> year completed) from Nursing College of good repute with PNC registration, and 03 to 05 years relevant administrative work experience.
6.	General Staff Nurse	BPS-16	40	a) BSN or Diploma in Nursing (4 <sup>th</sup> year qualified) from a Nursing School recognized by PNC b) Registration from Pakistan Nursing Council. c) 01 to 02 years experience in cardiology, cardiac surgery, anesthesia, ICU / HDU, or Cath lab shall be given preference.
7.	Cardiac Rehab Nurse	BPS-16	2	a) BSN or Diploma in General Nursing (4 <sup>th</sup> year qualified) from a Nursing School recognized by PNC. b) Registration from Pakistani Nursing Council. c) 01 to 02 years relevant experience.
8.	Dialysis Nurse	BPS-16	1	a) BSN/BS (dialysis) or Diploma in General Nursing (4 <sup>th</sup> year qualified) from a Nursing School recognized by PNC. b) Registration from Pakistan Nursing Council. c) 01 to 02 years relevant experience.

NOTE: Application form can be downloaded from [www.smbzanicq.com.pk/career/](http://www.smbzanicq.com.pk/career/). The applicants are required to submit the Application Form along with hardcopy of all the testimonials on following address: Gate No-1 Sheikh Mohammad Bin Zayed AL-Nahyan Institute of Cardiology, Kach Road Nawakilli Quetta from 09 a.m. to 04 p.m. Documents shall reach the institute latest by 24th March, 2022. Incomplete and late received applications shall not be entertained. The list of short-listed candidates will be uploaded on website [www.smbzanicq.com.pk](http://www.smbzanicq.com.pk) by Dated: 28th March, 2022. The interviews of the shortlisted candidates are scheduled to be conducted on 31st March, 2022 from 10:00 AM to 04:00 PM at Sheikh Mohammad Bin Zayed AL-Nahyan Institute of Cardiology, Kach Road Nawakilli Quetta. The short-listed candidates are required to bring one complete set of attested documents along with CNIC, two passport size photographs, experience letter and original documents, the candidates with incomplete documents shall not be entertained. The selected candidates will be offered contract appointment for a period of one year, extendable on performance basis. The age relaxation will be applicable as per government policy. The quota reserved for females, disabled persons and minorities will be observed accordingly. The appointment will be made on merit basis however preference will be given to Local/Domicile of Balochistan province. Candidates already in Government/private service must provide NOC of the concerned department at the time of interview. Selected candidates will be offered attractive and commensurate package to the market salaries. The Competent Authority reserves the right to increase or decrease the number of positions as per requirement. No TA/DA shall be admissible for the interview.

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S#	Nomenclature of Post	BPS	No of Post	Required Qualification and Experience
1.	Director Engineering Services	BPS-19	01	a) BE/ BS Bio-medical Engineering/ Electronics/ Electrical from HEC recognized institute. b) 10-15 years experience in Bio-medical Engineering, HVAC Engineering and Managing Engineering Projects.
2.	Manager Electro Medical Department	BPS-17	01	a) BE/ BS Bio-medical Engineering/ Electronics/ Electrical from HEC recognized institute. b) 05-07 years experience in Bio-medical Engineering, HVAC Engineering and Managing Engineering Projects.
3.	Manager Administration	BPS-17	01	a) MBA (Hospital Admin, Healthcare management or HRM) or Masters in Public Administration from HEC recognized university. b) 02 to 03 years administrative working experience in any reputable Organization or Institute. c) Preference will be given to those candidates who have experience in hospital administration.
4.	Manager Security	BPS-17	01	a) Master Degree from HEC recognized university b) At least 07 years security supervision experience in any reputable Organization/ Institute.
5.	Manager Audit	BPS-17	01	a) MBA/ M. Com/ACCA/ CA Inter. b) 05 years experience in Audit, Regulations, Compliances in a reputable organization.
6.	Assistant Civil Engineer	BPS-17	01	a) BS/BE Civil Engineering degree or equivalent from HEC recognized institute. b) Must be registered with PEC. c) At least 02-03-year experience in relevant field.
7.	Manager Media & Communication	BPS-17	01	a) Master Degree in Mass Communication/ Journalism / Media Communication/ Computer Sciences from HEC recognized institute or equivalent. b) 03-05 years experience in media management at a reputed organization.
8.	Pharmacist	BPS-17	03	a) D Pharmacy from HEC recognized university. b) 03 to 05 years experience in reputable Cardiac Hospital Departments (i.e. Cardiology, Cardiac Surgery, ICU or Anesthesia)
9.	Assistant Engineer Electrical	BPS-16	01	a) B.E / BS Electrical Engineering from HEC Recognized University. b) Must be registered with PEC. c) At least 05 years experience of electrical works in building construction
9.	Assistant Engineer Electrical	BPS-16	01	a) B.E / BS Electrical Engineering from HEC Recognized University. b) Must be registered with PEC. c) At least 05 years experience of electrical works in building construction d) Preference will be given to candidate having experience in Hospital Electrical Works
10.	Statistician	BPS-16	01	a) Master Degree in Statistics / Economics from HEC recognized university b) At least 3-5 years experience in data interpretation & relevant analysis c) Candidate with experience of managing clinical data will be preferred.
11.	Quality Assurance officer	BPS-16	01	a) Bachelor Degree in Social Sciences or Administrative Sciences from HEC recognized Institute. b) 03 Years as a Quality Assurance professional experience in a reputed Hospital/Organization/Institute.
12.	HR officer	BPS-16	01	a) Bachelors in Business Administration/Commerce/ Economics/ from HEC recognized university. b) 2 to 3 years of experience in related field.
13.	Welfare Officer	BPS-16	01	a) Bachelor degree in social work/ sociology/ gender studies from HEC recognized university. b) At least 01-02-year experience as welfare officer in a reputable organization.
14.	Store Supervisor	BPS-16	01	a) Bachelor Degree in Business administration/Commerce/Economics from HEC recognized institute. b) Experience in Inventory management software. c) 02 to 03 years experience in inventory management at any Hospital/institute.

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S#	Designation	BPS	N/Post	Qualification and Experience
1	Supervisor CSSD	BPS-14	1	a) BS or B.Sc in Medical technology / OT / Anesthesia or Nursing diploma with OT/Anesthesia specialization b) 01 to 02 years relevant work experience.
2	Supervisor (Radiology / Imaging)	BPS-14	1	a) BS (radiology / imaging) from a recognized Institute. b) 01 to 02 years relevant work experience.
3	Cath Lab Cardiac Technician	BPS-12	2	a) BSc or F.Sc with 02 years diploma or certified training in relevant field from a tertiary care teaching or Gov't teaching hospital. b) B.Sc with 01-year work experience & FSc with 02 years work experience in relevant field at a recognized hospital.
4	Cath Lab Radiology Technician	BPS-12	1	a) BSc or F.Sc with 02 years diploma or certified training in relevant field from a tertiary care teaching or Gov't teaching hospital. b) B.Sc with 01-year work experience & F.Sc with 02 years work experience in relevant field at a recognized hospital.
5	CT Scan Technician	BPS-12	1	a) B.Sc or F.Sc with 02 years diploma or certified training in relevant field from a tertiary care teaching or Gov't Institute / teaching hospital. b) B.Sc with 01-year work experience & F.Sc with 02 years work experience in relevant field at a recognized hospital.
6	MRI Technician	BPS-12	2	a) B.Sc or F.Sc with 02 years diploma or certified training in relevant field from a tertiary care teaching or Gov't Institute / teaching hospital. b) B.Sc with 01-year work experience & F.Sc with 02 years work experience in relevant field.
7	Anesthesia Technician	BPS-9	1	a) FSc with 01 year certified training in anesthesia from a recognized Gov't institute / teaching hospital. OR b) Matric (science) with anesthesia technician diploma, and/or 02 years certified training in anesthesia from a tertiary care teaching or Gov't teaching hospital.
8	Dialysis Technician	BPS-9	2	c) FSc with 01 year certified training in dialysis from a tertiary care teaching or Gov't hospital. OR d) Matric (science) with dialysis technician diploma, and/or 02 years certified training in dialysis from a tertiary care teaching or Gov't teaching hospital.
9	ETT Technician	BPS-9	1	a) F.Sc with 01 year diploma or certified training in ETT Lab from a tertiary care teaching or Gov't hospital. OR b) Matric (science) with 02 years certified training in ETT at a tertiary care teaching or Gov't teaching hospital.
10	Cardiac Technician	BPS-9	09	a) F.Sc with 01 year certified training in CCU/cardiac ER from tertiary care teaching or Gov't hospital. OR b) Matric (Science) with Medical technician / Dispenser diploma, and / or 02 years certified training in CCU/cardiac ER from a tertiary care teaching or Gov't teaching hospital.
11	CSSD Technician	BPS-9	02	a) F.Sc with 01 year certified training in OT / CSSD from tertiary care teaching or Gov't hospital. OR b) Matric (Science) with OT / CSSD diploma, and/or 02 years certified training in OT / CSSD from a tertiary care teaching or Gov't teaching hospital.
12	OT / ICU Technician	BPS-9	03	a) F.Sc with 01 year certified training in OT/ICU from a tertiary care teaching or Gov't hospital. OR b) Matric (Science) with OT/ICU diploma and/or 02 years certified training in OT/ICU from a tertiary care teaching or Gov't teaching hospital.
13	Phlebotomist	BPS-7	03	a) Matric (science) with Phlebotomy or Lab Assistant diploma. b) 01-year experience as phlebotomist at a recognized Lab.
14	Pharmacy Assistant	BPS-6	06	c) Matric with Pharmacy assistant or Dispenser diploma and/or 02 years certified training from central pharmacy of a tertiary care teaching or Gov't teaching hospital.

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1.	Assistant Internal Audit	BPS-14	01	a) Bachelor degree in Commerce/economics/Business administration. b) 01-year relevant experience
2.	Supervisor OPD	BPS-14	02	a) Bachelor's Degree in Business Administration / BS Public Administration b) 02 to 03 years working experience in OPD management in a reputable Hospital.
3.	Floor Supervisor	BPS-14	04	a) Bachelors in Business Administration/BS Public Administration b) 02 to 03 years experience in Floor Supervision at any Hospital/institute.
4.	Security Supervisor	BPS-14	02	a) BA/BSc from HEC recognized university. b) At least 05 years security supervision experience in any reputable Organization/Institute.
5.	Electro medical Technician	BPS-14	03	a) DAE (Electronics) or equivalent Qualification from a recognized Board or Institute. b) At least 02 to 03 years relevant experience in biomedical/ electronic field in a public/ private sector Organization. c) Preference will be given to candidates having experience in working in the health care industry/hospitals.
6.	Supervisor Fire Fighter	BPS-14	01	a) Graduation from HEC recognized institute. b) Must have completed Station Fire Officer Course / Rescue Course c) 3 Years experience in firefighting departments of Govt. / Semi Govt. / Large Commercial Organization of repute.
7.	Assistant Purchase Officer	BPS-14	01	a) Bachelor degree in Business Administration/Economics from HEC recognized institute b) At least 01-year related experience in any reputable Organization/Institute.
8.	Fire Fighter	BPS-12	05	a) FSC from a recognized board. b) Must have completed Station Fire Officer Course / Rescue Course c) 1 Year experience in firefighting departments of Govt. / Semi Govt. / Large Commercial Organization of repute.
9.	Power Technician	BPS-12	01	a) DAE in Electrical. b) At least 03 years experience in Medium Voltage (M.V) / Low Voltage (L.V) Switchgears (Breakers, Relays, Contactors etc.) , Motor Starter and Electrical Testing , Maintenance and Troubleshooting of MV and L.V Panels. c) Having Experience in Operation and Maintenance of Generator Automatic Transfer Switches, Synchronizing Panels.
1.	Finance Assistant/ Cashier	BPS-12	01	a) FSC/FA from a recognized board. b) 01-year relevant experience in book & record keeping.
2.	Media Assistant	BPS-12	01	a) Bachelor Degree in Mass Communication/ Journalism / Media Communication from HEC recognized institute or equivalent. b) 01 to 02 year of relevant experience.
3.	Supervisor Laundry	BPS-12	01	a) FSC from a recognized board b) 2 years relevant experience.
4.	Network Technician	BPS-12	01	a) ICS/ Intermediate with three years Diploma in Network Technician b) At least 04 years experience in relevant field
5.	Supervisor CCTV	BPS-12	02	a) FSC/ICS from a recognized Board. b) At least 03 years experience in monitoring, and operating of CCTV Cameras, NVR and CCTV network in any reputable Organization / Institute.
6.	Technician CCTV	BPS-11	02	a) FSC from a recognized Board. b) At least 02 years experience in installation, maintenance repair and operating of CCTV Cameras & network in any reputable Organization / Institute.
7.	Receptionist	BPS-09	02	a) BSc/B.A from a recognized University. b) 1 year experience as receptionist.
8.	Key Punch Operator (KPO)	BPS-09	06	a) FSC from a recognized board. b) 03 to 06 Month Certification in DIT. c) Typing speed of 40 words per min. d) Experienced candidate will be preferred.
9.	Inventory Assistant	BPS-09	01	a) FSC (Pre-Engineering) from a recognized Board. b) At-least two years experience of inventory management.
10.	Telephone Operator	BPS-07	01	a) FA / FSC from a recognized board. b) 01 to 02 years experience as Telephone Operator in any reputable Organization / Institute.
11.	Cook (Male)	BPS-04	03	a) Cooking Diploma is mandatory b) Experience in relevant field will be preferred.
12.	Ward Boy	BPS-02	03	a) Matric from a recognized board. b) At least 01 to 02 years relevant experience in a reputable Organization/Institute.
13.	Naib Qasid	BPS-02	02	a) Knowledge of field & medically fit. b) Literate will be preferred.
14.	Aya (Female)	BPS-02	02	a) Knowledge of field & medically fit. b) Relevant experience in field will be preferred.
15.	Vehicle Mechanic	BPS-04	02	a) Knowledge of field & medically fit. b) Literate will be preferred. c) 1-year relevant experience
16.	Linen Attendant	BPS-02	02	a) Basic knowledge of related field.
17.	Key Punch Operator (KPO)	BPS-09	06	a) FSC from a recognized board. b) 03 to 06 Month Certification in DIT. c) Typing speed of 40 words per min. d) Experienced candidate will be preferred.
18.	Inventory Assistant	BPS-09	01	a) FSC (Pre-Engineering) from a recognized Board. b) At-least two years' experience of inventory management.
19.	Telephone Operator	BPS-07	01	a) FA / FSC from a recognized board. b) 01 to 02 years' experience as Telephone Operator in any reputable Organization / Institute.
20.	Cook (Male)	BPS-04	03	a) Cooking Diploma is mandatory b) Experience in relevant field will be preferred.
21.	Ward Boy	BPS-02	03	a) Matric from a recognized board. b) At least 01 to 02 years relevant experience in a reputable Organization/Institute.
22.	Naib Qasid	BPS-02	02	a) Knowledge of field & medically fit. b) Literate will be preferred.
23.	Aya (Female)	BPS-02	02	a) Knowledge of field & medically fit. b) Relevant experience in field will be preferred.
24.	Vehicle Mechanic	BPS-04	02	b) Literate will be preferred. c) 1-year relevant experience
25.	Linen Attendant	BPS-02	02	a) Basic knowledge of related field. b) Literate will be preferred.
26.	Sweeper	BPS-02	04	a) Basic knowledge of related field. b) Literate will be preferred.
27.	Dhobi / Washerman/Iron	BPS-02	02	a) Knowledge of field & medically fit. b) 1-year relevant experience. c) Literate will be preferred.
28.	Plumber	BPS-02	01	a) Matric from a recognized board. b) 03 years' experience as Plumber in a public/private sector.
29.	Mali (Male)	BPS-02	03	a) Literate. b) At least one year experience in relevant field.
30.	Stretcher Bearer	BPS-02	02	a) Basic knowledge of related field. b) 1-year relevant experience
31.	Carpenter	BPS-02	01	a) Basic knowledge of related field. b) 1-year relevant experience
32.	Gas Fitter	BPS-02	01	a) Basic knowledge of related field. b) 1-year relevant experience

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